

Minutes of Meeting of Brocton Parish Council held by 'remote' means (email) between the period 30 March and 6 April 2020.

Councillors who responded to email: Mr R Bates (Chairman), Mrs L Smith (Vice Chairman), Mrs B Smith, Miss J Perry and Cllr A Kenny.

45/20 Apologies: None

46/20 No Public Open Session

47/20 DECLARATION OF INTERESTS There were no declarations of interest.

48/20 REQUESTS FOR DISPENSATIONS UNDER THE LOCALISM ACT 2011 There were no dispensation requests.

49/20 Expenditure against Parish Council budget.

a. It is lawful for the Clerk to spend against specific items in the Parish Council budget, eg. payment of contractors, insurance, Clerk's salary, as all of these items will have been identified in the budget when the precept was set.

It was resolved to delegate responsibility for all financial matters to the Clerk, whilst no normal Council meetings are taking place. All such expenditure will be recorded and reported back to the Council at the next ordinary meeting.

b. It is lawful to approve the provision of delegated powers to the Clerk to spend up to an agreed amount and to authorise urgent work when unforeseen circumstances occur. No further action is required, as the Councils Financial Regulations cover this situation (see paragraph 4.5 of Financial Regulations).

It was resolved to act in accordance with the Councils Financial Regulations.

50/20 Expansion of Delegated Powers relating to Planning Applications.

a. Delegated Powers were granted to the Clerk in November 2017. It is necessary to expand these powers to allow the Clerk the power to respond to applications received during the current coronavirus pandemic.

It was resolved to expand the Delegated Powers to the Clerk during this period.

51/20 Annual Parish meeting and Annual meeting of the Council.

a. It was resolved to delegate the postponement and re-scheduling of these meetings, in discussion with the Chairman/Vice Chairman, to the Clerk, in line with Government advice. The Parish Council is legally obliged to hold both of these meetings annually, the Annual Parish meeting is called by the Chairman and the Annual meeting of the Council is necessary to confirm the election of the Chairman and Vice Chairman, along with the review/updating of particular Regulations.

52/20 Cancellation of VE day event

a. It was resolved to cancel the above event for the foreseeable future.

53/20 Finance

a. It was noted that the payment of the JPCS invoice regarding the installation of the 2nd ground screw on Pool Lane, has not been paid. As this matter has been raised with Cllr John Francis and SCC Officer Richard Rayson for their advice, it was resolved to wait for the advice before taking action regarding payment, as Cllrs remain unhappy with the charges being levied by JPCS. Clerk will inform Cllrs if JPCS demand payment.

b. To receive details of expenditure up to 31 March 2020 and to note any variances against the budget.

End of year budget figures and variances were accepted as a correct record.