

BROCTON PARISH COUNCIL

www.broctonparishcouncil.co.uk

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26 August 2020

PUBLIC NOTICE – if you wish to attend please use the details below.

The next meeting of Brocton Parish Council will be held on Wednesday,

2 September 2020 commencing at 7.30 p.m. This meeting will take place via Zoom:

<https://us02web.zoom.us/j/6904131490?pwd=MDBHWGFTbENpM241K3JmcFp4ZkdLUT09>

Meeting ID: 690 413 1490

Passcode: 8QYXgk

Jill Davies, Clerk

AGENDA

1. To receive Apologies

2. PUBLIC OPEN SESSION

3. To receive Declarations of Interest

4. Minutes

a. To approve as a correct record Minutes of the Parish Council Meeting held on 1 July 2020.

5. Matters to be updated from the Minutes

a. Nature Reserve litter pick – to receive update from Chairman.

6. County Councillor and Borough Councillor reports.

a. To receive update and raise following items with Cllr Francis:

- weight restriction through the village;
- signage at Old Acre Lane;
- replacement of damaged marker posts on A34 Service Road;
- speed of traffic on Sawpit Lane;
- use of VAS by Berkswich Parish Council to monitor speed between Milford and Brocton

b. To receive update and raise following items with Cllr Cooper:

- resumption of civic amenity visits

7. Old Acre Lane and Chase Road

a. To discuss the ongoing situation and identify any further action, if required.

8. Planning Matters – to note application received which has previously been responded to:

a. 20/32629/HOU – Sunningdale House, Walton Lane, Brocton. Development of detached oak framed garage – no comments or objections made.

9. Finance

- a. To note accounts paid between 3 and 31 July 2020.
- b. To approve accounts for payments.
- c. To discuss and agree arrangements for budget planning for 2021/22.
- d. To finalise internal audit arrangements for 2020/21.
- e. To discuss and agree replacement of defibrillator pads, if required.

10. Play park

- a. To discuss Annual Inspection and agree action to be taken.

11. Parish Council website

- a. To discuss Accessibility Regulations, support for website and agree actions to be taken.

12. Village matters

- a. Brook Lane - To receive update from Chairman and Clerk on site visit by SCC Rights of Way Officers.
- b. To agree actions to be taken with regard to downloading of data from speed signs
- c. To discuss maintenance of phone kiosk on Sawpit Lane and agree actions (Chairman).
- d. To discuss ongoing trial of Parish on Line to determine if purchase to be made once trial has been completed.
- e. To discuss viability for wildflower projects and identify suitable sites.
- f. To discuss response received from Ofcom in March 2020, identify if/what further action is required.
- g. To discuss and agree who will take over responsibility for defibrillator checks.

13. Christmas 2020

- a. To discuss arrangements for the above.

14. To receive correspondence

- a. To note receipt of Thank You letter from Her Majesty's Lord-Lieutenant of Staffordshire.

15. Items for the next Agenda

- a. To receive details of items for inclusion from Cllrs. I suggest we need Facebook on the next meeting, as Alexander does not appear to have progressed this

Date of next Meeting – 7 October 2020