

Minutes of Meeting of Brocton Parish Council held by 'remote' means (zoom) on Wednesday, 3 June 2020, from 7.30pm.

Councillors who attended zoom meeting: Mr R Bates (Chairman), Mrs L Smith (Vice Chairman), Mrs B Smith, Miss J Perry and Cllr A Kenny. Cllr A Cooper (SBC) and Cllr J Francis (SCC).

64/20 Apologies: None

65/20 PUBLIC OPEN SESSION 4 members of the public requested access to meeting, which was facilitated.

The following items were raised: situation at Old Acre Lane and anti-social behaviour of people visiting the Chase, parking in Old Acre Lane and at the Village Green, which is not safe, swimming in the quarry at the Nature Reserve. Residents expressed their considerable concern about what they have had to deal with over the past few weeks. Parking has always been an issue at Old Acre Lane and the entrance to the Chase but since lockdown has been eased it has got significantly worse. Residents are being exposed to risk, which is not acceptable. Police have been called and all the emergency services have been very supportive, as have the Rangers, but all lack the resources to provide the support that is needed. Both the Chase and residents should be protected. Temporary barriers have been installed at the end of Old Acre Lane in an attempt to stop vehicles parking, whilst allowing access for emergency vehicles. Cllr Francis accepted all of the comments made by the residents and agreed for the need to protect the Chase and residents, but stated that this is, unfortunately, not unique to Brocton and expects that until pubs are open the situation may well continue to be difficult to manage and the lack of Police resources is a real issue. Cllr Francis advised that Parishes within the TVCG should come together and write to the Chief Constable and P&CC and to see what else the Police can do to support their local communities.

The Parish Council agreed to draft an Action Plan to identify what support the Parish Council can explore/put in place for residents and the local community. The Parish Council agreed to supply residents with high viz jackets and litter pickers. Signage was considered and it was agreed to monitor this and discuss further action should it be seen as necessary. Additional litter bins on the Chase car parks was discussed however, no action was agreed as it was acknowledged that the resources of both the Rangers and Streetscene were being considerably stretched. Situation to be monitored and reviewed if deemed necessary.

Action – Clerk and Cllrs

66/20 DECLARATION OF INTERESTS There were no declarations of interest.

67/20 REQUESTS FOR DISPENSATIONS UNDER THE LOCALISM ACT 2011 There were no dispensation requests.

68/20 MINUTES APPROVED

- a. Minutes of the meeting held on 4 March 2020 were approved as correct record.
- b. Minutes of the meeting held by remote means (email), between 30 March and 6 April 2020 were approved as a correct record.
- c. Minutes of meeting held on 6 May 2020, via remote means (zoom) were approved as a correct record.

69/20 MATTERS TO BE UPDATED FROM PREVIOUS MEETINGS

- a. Matters were noted.
- b. Items 39/20a and 53/20a – VAS signs. Cllr Francis commented that the Parish Council should not have to pay the invoice from JPCS if the work has not been completed. This was noted by the Parish Council.

70/20 REVIEW OF STANDING ORDERS

a. These were noted and formally adopted by the Council. Clerk to update website accordingly.

Action – Clerk

71/20 INSURANCE RENEWAL

a. This was noted.

72/20 FINANCE

- a. Report from Internal Auditor was received.
- b. Annual Accounts for 2019/20 financial year were accepted and approved.
- c. Annual Governance statement for 2019/20 was completed.
- d. Accounting Statement for 2019/20 was approved.
- e. Payments made since last meeting, as shown below, were noted.

Payments made between 1 April and 12 May 2020 – The following payments were noted:

Paid to:	Details:	Net Amount	VAT	Total Paid
Clerks salary and expenses	Period covered 1 – 30 April 2020	£410.96	£3.16	£414.12
Trent Grounds Maintenance	Cuts 1,2 & 3. Cut/strim verge on A34, extra strimming at Brocton Crescent.	£436.25	£87.25	£523.50
Zurich Municipal	Insurance Renewal for 2020/21	£695.40	Nil	£695.40

f. The following payments were approved:

Accounts for payment – The meeting approved the payment of the following accounts:

Paid to:	Details:	Net Amount	VAT	Total Paid
Clerks salary and expenses	Period covered 1 – 31 May 2020	£387.20	£1.33	£388.53
Christine Heelis	Internal Audit Report 2019/20	£87.50	Nil	£87.50
HMRC	PAYE for the period 6.4.2020 – 5.5.2020 PAYE for the period 6.5.2020 – 5.6.2020	£176.00	Nil	£176.00
Trent Grounds Maintenance	Cuts 4 & 5, cut/strim A34 verge, extra strimming at Brocton Cres., triangle at Pool Lane and playing field.	£362.25	£72.45	£434.70
Wicksteed Leisure Ltd	Supply & fit single tier rubber cradle seat to swing in play park	£260.00	£52.00	£312.00

73/20 PAPERCHASE

a. It was agreed to collate information on the work the Parish Council has completed to date as well as what is currently on hold, due to the coronavirus pandemic. This will serve as an update for the community.
No decision about an online version or printed copy was made. This will be considered once the Paperchase is ready.

Action – Clerk

74/20 VILLAGE MATTERS

- a. Purchase of high viz jackets was approved – see 65/20 above. These will also be provided to other Parish Council volunteers.
- b. Covered in the Public Session – see 65/20 above.
- c. Cllr Perry commented that there were 2 broken windows in the phone kiosk at Sawpit Lane. No decision was made about maintenance of the kiosk.

- d. Covered in Public Session – see 65/20 above.
- e. Covered in Public Session – see 65/20 above.

Action - Chairman

75/20 CHRISTMAS 2020

a. The following actions were discussed:

1. Promote house decoration competition, via Paperchase/Notice Boards, with Parish Council offering a prize for the winner – Chairman to judge;
2. Christmas tree on village green – Clerk to explore with retired Chairman;
3. Decorate existing tree on village green with lights and decorations provided by Parish Council and decorated by the village children – Chairman to explore outdoor lights, Clerk to investigate decoration options;
4. Access of power to village green – Clerk to discuss with residents;
5. Permission from SCC Highways – Clerk to explore with Highways Officers;
6. Father Christmas to visit village – Clerk to contact Rotary Club/Round Table

Actions – Clerk, Chairman

76/20 FUTURE MEETINGS

a. it was agreed to continue to hold meetings remotely for the time being. Cllrs requested Clerk to explore the use of Microsoft Teams as an alternative remote option.

Action - Clerk

77/20 ITEMS FOR NEXT AGENDA

a. Christmas 2020

Meeting ended 9.30pm