

30 October 2019

A meeting of Brocton Parish Council will be held on Wednesday, 6 November 2019 at Brocton Village Hall, Old Acre Lane, Brocton commencing at 7.30pm when members of the public are invited to attend.

Jill Davies, Clerk

AGENDA

1. To receive Apologies

2. PUBLIC OPEN SESSION

3. To receive Declarations of Interest

4. To consider written requests for Dispensations under the Localism Act 2011

5. Minutes.

a. To approve as a correct record Minutes of the Parish Council Meeting held on 4 September 2019.

6. Matters to be updated from the Minutes

a. **123/19a** – mole catcher has been engaged.

b. **101/19a** – TGM have confirmed nettles will be cut down at end of season.

7. County Cllr report

a. To receive update from Cllr Francis.

8. Borough Cllr report

a. To receive update from Cllr Cooper.

9. Planning Matters: to note previous decisions made by the Planning Authority:

a. **19/31315/TWT – White Lodge, Chase Road, Brocton.**

Works to TPO No.3 of 1974 to 4 Ash trees to remove dead wood, crown reduction by approx. 3 metres. Trees T11,13 &16 to remove large branches overhanging driveways.

10. Playing Field

a. To receive Inspection report.

b. To receive cost information/options regarding replacement of safety tiles and next steps.

11. Trent Valley Collaboration Group

a. To receive update from the Clerk.

12. Weight restriction through village

a. To discuss item as raised by Cllr Mrs L Smith.

13. Speaker for Annual Parish meeting – April 2020.

a. To discuss and agree approach for proposed speaker.

14. Asset Register

a. To review and confirm Asset Register.

15. Equal Opportunities Policy

a. To discuss Draft Policy and consider formal adoption by the Council.

16. Clerks Report.

a. To receive update from Clerk on specific matters and to discuss as required.

17. Refurbishment of village green phone kiosk

a. To discuss maintenance of kiosk to date and agree next steps. To receive update from Clerk regarding comments from volunteer.

18. Standing items – to receive update/discuss

a. **Community Based Approach – VAS signs.** Update on this item is contained within the Clerk's report.

b. **Village Hall.** To receive update from Chairman.

c. **Cannock Chase.** To receive update on AONB Visitor Management Task and Finish Group.

19. Community events.

a. To discuss interest/share ideas in providing events for the community, as raised by Cllr Mrs B Smith.

20. Councillors items

a. To discuss setting up a Council/Village Community Facebook page, as raised by Cllr Goff.

b. To discuss the arrangement of a PSA test event, as raised by Cllr Goff.

21. Finance

a. To approve accounts for payment.

b. To discuss provision of maintenance kit for assets, as raised by Cllr Goff.

c. To confirm appointment of Internal Auditor.

d. To approve purchase of a new Minute Book.

e. To approve the purchase of the SLCC Clerk's 2019 Manual at a cost of £47.50.

22. To receive Correspondence

a. Letter from O2 regarding poor mobile phone coverage within village.

23. Items for the next Agenda

Date of next meeting – 4 December 2019