

# BROCTON PARISH COUNCIL

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25 April 2018.

**A meeting of Brocton Parish Council will be held on Wednesday, 2 May 2018 at Brocton Village Hall, Old Acre Lane, Brocton commencing at 7.30pm when members of the public are invited to attend.**

**Jill Davies, Clerk**

## AGENDA

### **1. Election of Chairman**

### **2. Election of Vice-Chairman**

### **3. To receive Apologies**

### **4. To receive Declarations of Interests**

### **PUBLIC OPEN SESSION**

**5. Minutes.** To approve as a correct record Minutes of the Parish Council Meeting held on 4 April 2018.

### **6. Matters Arising** from the Minutes

- a. Bus shelter repairs on A34
- b. Removal of bus shelter on Pool Lane
- c. Donation of memorial seat
- d. Condition of grass verges within village
- e. Traffic management at Brocton crossroads
- f. Bin at bus stop on A34

**7. Chairman's Annual Report 2017/18.** To confirm the Annual Report as presented at the Annual Parish Meeting on 25 April 2018.

### **8. Planning Matters: to note previous decisions made by the Planning Authority and to consider any new applications if received prior to the meeting.**

- a. **18/28302/HOU** Brook House, Brook Lane, Brocton. Alterations and extensions to existing property including to storey side extension, single front and rear extension, conversion of existing double garage to attached family annexe. Previously consulted on.
- b. **18/28010/HOU** Heathers, Brook Lane, Brocton. Application previously consulted on, amendments to original application made.

### **9. Playing Field:**

- a. To receive report of regular inspection visits from Cllr Mrs B Smith
- b. Annual safety inspection

### **10. Defibrillator Fund**

- a. To discuss financial support form Cllr Francis

### **11. GDPR**

- a. To discuss Data Protection arrangements from May, to approve policy documents, to agree service provider for Data Protection

**12. Standing items for discussion** – Cannock Chase; Village Hall and Developing a Community Based Approach

### **13. Finance**

- a. To approve the annual accounts for financial year end 31.3.18.
- b. To complete the Annual Governance statement 2017/18
- c. To approve the Accounting statement 2017/18
- d. To approve accounts for payment.

### **14. To receive Correspondence – none received**

### **15. Village Matters**

- a. Items raised at Annual Parish Meeting, 25.4.2018
- b. Review printing numbers for Paperchase

**Date of Next Meeting – Wednesday, 6 June 2018**